

Instructions

Block 1. Report Nbr: Enter a valid document number consisting of the following format: Z82250-4123-3214. Which is the letter "Z" followed by the five digit OPFAC of the custodial activity followed by the julian date then followed by a four digit sequential number.

Block 2. Date: Enter the date the originator is completing the form.

Block 3. Sheet Total: Enter the total of all items in block 14.

Block 4. Activity: Enter the name of the custodial activity.

Block 5. Originator: Enter the name (typed or printed) of the person requesting disposal authority. This is normally the custodian of the property. The originator must sign the form in block 5.

Block 6. Accounting Classification: Enter the ATU, OPFAC, and owner code as it appears on the custodial activity's property records.

Block 7. Approved By: Enter the name (typed or printed) of the person who has the authority to approve the disposal of the personal property. This is normally the activity property officer or an officer who is authorized to sign the direction. The custodian of the property is not authorized to approve the disposal/abandonment of property in his/her custodial care. The approving officer must sign the form in block 7.

Block 8. Item Nbr: Sequentially number the items listed on the form.

Block 9. Description: Enter the description of the property concerned. See COMDTINST M4500.5, property Management manual for specific information required.

Block 10. Disposal Code: Enter the single digit/letter code for the disposal condition of the property.

Block 11. Unit of issue: Enter the unit of issue of the property.

Block 12. Quantity: Enter the total number of similar items being destroyed/abandoned. See COMDTINST M-4500.5 for specific instructions concerning similar items.

Block 13. Per unit Acquisition Cost: Enter the original acquisition cost.

Block 14. Enter the product of per unit cost times the number of items.

Block 15. Enter the method of disposal: "A" abandoned in place. "T" disposed of in trash. "D" destroyed.

Disposal Codes

Disposal Condition Code	Brief Definition	Expanded Definition
1	Unused - good	Unused property that is usable without repairs and identical or interchangeable with new items from normal supply sources.
2	Unused - fair	Unused property that is usable without repairs, but is deteriorated or damaged to the extent that utility is somewhat impaired.
3	Unused - poor	Unused property that is usable without repairs, but is considerably deteriorated or damaged. Enough utility remains to classify the property better than salvage.
4	Used - good	Used property that is usable without repairs and most of its useful life remains.
5	Used -fair	Used property that is usable without repairs, but is somewhat worn or deteriorated and may soon require repairs.
6	Used - poor	Used property that may be used without repairs, but is considerably worn or deteriorated to the degree that remaining utility is limited or major repairs will soon be required.
7	Repairs required - good	Required repairs are minor and should not exceed 15% of original acquisition cost.
8	Repairs required - fair	Required repairs are considerable and are estimated to range from 16% to 40% of original acquisition cost.
9	Repairs required - poor	Required repairs are major because property is badly damaged, worn, or deteriorated, and are estimated to range from 41% to 65% of original acquisition cost.
X	Salvage	Property that some value in excess of its basic material content but repair or rehabilitation to use for the originally intended purpose is clearly impractical. Repair for any use would exceed 65% of the original acquisition cost.
S	Scrap	Material that has no value except for its basic material content.

Federal Stock Classes Requiring Valid NSN

Group	FSC	DESCRIPTION	Group	FSC	DESCRIPTION	Group	FSC	DESCRIPTION
10	ALL	Weapons	49	4923	Depth Charges and Underwater	58	5845	Underwater Sound Equipment
11	ALL	Nuclear Ordnance			Mines Maintenance, Repair and	5850		Visible and Invisible Light
12	ALL	Fire Control Equipment			Checkout Specialized Equipment			Communication Equipment
13	ALL	Ammunition Explosives	4925		Ammunition Maintenance, Repair	5855		Night Vision Equipment, Emitted
14	ALL	Guided Missiles			and Checkout Specialized			and Reflected Radiation
15	1560	Airframe Structural Components			Equipment	5860		Stimulated Coherent Radiation
16	1670	Parachutes; Aerial Pack Op.	4927		Rocket Maintenance, Repair and			Devices, Components and
		Delivery, Recovery Systems; and			Checkout Specialized Equipment	5865		Accessories
		Cargo Tie Down Equipment	4931		Fire Control Maintenance and			Electronic Countermeasures,
17	1710	Aircraft Launching, Landing and			Repair Shop Specialized			Counter-countermeasures and
		Ground Handling Equipment	4933		Equipment			Quick Reaction Capability
	1720	Aircraft Launching Equipment			Weapons Maintenance and Repair			Equipment
18	1810	Space Vehicles			Shop Specialized	59	5985	Antennas, Waveguides and
	1820	Space Vehicle Components	4935		Equipment	66	6615	Related Equipment
	1830	Space Vehicle Remote Control			Guided Missile Maintenance,			Automatic Pilot Mechanisms and
		Systems			Repair and checkout Specialized			Airborne Gyro Components
	1840	Space Vehicle Launchers			Equipment	69	6920	Armament Training Devices
23	2305	Ground Effect Vehicles	4960		Space Vehicle Maintenance,		6930	Operational Training Devices
	2330	Trailers			Repair and checkout Specialized		6940	Communication Training Devices
	2350	Combat, Assault and Tactical			Equipment	84	8470	Armor, Personal
		Vehicles, Tracked	58	5810	Communications Security		8475	Specialized Flight Clothing and
28	2840	Gas Turbines and Jet Engines,			Equipment and Components			Accessories
		Aircraft; and Components	5811		Other Cryptologic Equipment and			
	2845	Rocket Engines and Components			Components			
36	3690	Specialized Ammunition and	5821		Radio and Television Commu-			
		Ordnance Machinery and			icationEquipment, Airborne			
		Related Equipment	5825		Radio and Navigation Equipment,			
42	4230	Fire Fighting, Rescue and Safety			Except Airborne			
		Equipment, Decontaminating and	5826		Radio Navigation Equipment,			
		Impregnating Equipment			Airborne			
49	4921	Torpedo Maintenance, Repair and	5840		Radar Equipment, Except Airborne			
		Checkout Specialized Equipment	5841		Radar Equipment, Airborne			